

Call For Proposals • Springfield City Hall Gallery • Calendar Year 2019
EXTENDED DEADLINE: May 30, 2018

The Springfield Arts Commission (SAC) makes this call on an annual or semi-annual basis. Artists of every level, novice to professional, are encouraged to apply.

City Hall Gallery

Located in Springfield City Hall at 225 5th Street, the City Hall Gallery exhibits two- and three-dimensional art by Oregon artists.

Open hours are: Monday and Tuesday, 8am-8pm; Wednesday and Thursday, 8am-6pm; Friday, 8am-5pm, and Saturday, 10-5pm. Estimated 3,000 viewings per month.

SAC invites artists interested in exhibiting 1) solo, 2) group, or 3) curated thematic exhibitions. Exhibition durations are typically four weeks. No fees or commissions are expected from artist exhibitors.

Work exhibited must be suitable to the space and its function. Before submitting entries, please review the complete guidelines for artists. These are posted on the Arts Commission website at:

www.springfieldartscommission.org/cityhall_gallery.html

Submitting Your Proposal

Please send THREE documents by email or by mail:

1. **Sample Images** of the artist's proposed exhibition. Please include digital images of up to 10 works which are indicative of the work proposed (jpg or tiff format-300 dpi resolution). Send as either an email attachment (Word or PDF format) to your data, or as a disc with hardcopy application information by mail. Group applications should include images of all artists' work.
2. **Image List.** Please provide information on each submitted image: Title, media, and size.
3. **Artists' Information:**
 - ◆ Name (or contact for group entries)
 - ◆ Address
 - ◆ Telephone numbers Email address Artist website (if applicable)
 - ◆ A brief artist's statement or a brief artist's bio for press release, if selected
 - ◆ The months you are available for showing in 2019. List first and second choices for month.

Proposals should be received by **May 30, 2018** by Arts Commission Liaison, Amy Orre:

1. By email (please attach documents as Word or PDF documents) to aorre@springfield-or.gov, OR
2. By mail or hand delivery (to be received by May 30) addressed to:
Springfield Arts Commission, 2019 Exhibition Season
Springfield Public Library
225 5th Street
Springfield, OR 97477

Selection will be made by the Springfield Arts Commission. Artists selected will be notified by **July 1, 2018**.

Additional Information: Contact Amy Orre, 541-726-2246 or aorre@springfield-or.gov