



MONTHLY MEETING MINUTES

Springfield City Hall, 225 5th St., Springfield, OR 97477
June 13, 2017, 6:30 p.m.

A regular meeting of the Springfield Arts Commission was held on June 13, 2017 at Springfield City Hall, 225 5th Street, Springfield, OR 97477. The chair and secretary were present. A quorum being present, the meeting was called to order at 6:33 p.m.

ATTENDANCE

Attending:

- Kim Lyddane, Chair
- Wanda Seamster, Vice Chair
- Summer Young-Jelinek, Secretary
- Amy Orre
- Andy Drake
- Daphne Mantis
- Kayla Ackerman
- Danielle Knapp
- Thea Hart, Staff Liaison
- Leonard Stoehr, Council Liaison

Absent:

- Jodie Davaz

Guests:

- Paula Goodbar, Emerald Art Center

AGENDA ITEMS DISCUSSED:

6:30 – 7:10

SECOND FRIDAY ART WALK

PAULA GOODBAR

- Paula Goodbar updated the commission on the history and changes at 2nd Friday Art Walk.
 - Art Walk began in October 2010 as a way to revitalize Main Street and encourage walkability and destination status.
 - Increased number of visitor participants.
 - Challenges have been advertising (no paid).
 - Partners: City, Willamalane, Sprout, A3, Tronson Gallery
 - Approx. 3,000 people per year (as counted through the door at EAC) – probably higher.
 - Publicity: Guard, Weekly, KVAL, KEZI, KMTR calendars (and one mention); PSAs on KLCC and KRVM; 50 posters and 500 maps each month.
 - No revenue – free to everyone.
 - ESAP is in process of dissolution and EAC had taken over the art walk as part of their regular operations, also allowing more access to grants and sponsorships.
 - Budget for next year includes advertising.
- Paula indicated that the EAC expects a greater level of stability and organization moving forward due to the changes.
- Paula suggested the Commission choose what they want to support.
- Paula invited the entire commission to the Emerald Art Center's 60th Anniversary.



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7:10 – 7:11 MAY MINUTES SUMMER YOUNG JELINEK

- Summer asked for any amendments to May minutes; none were indicated.
- **MOTION:** Summer moved to approve May minutes. Motion was unanimously approved.

7:11 – 7:17 FINANCIAL REPORT THEA HART

- Thea reviewed financial report, including YTD expenditures and April report.
- TO DO:
 - Kim will reach out to Ditch Projects to ensure that they are aware we cannot send their first grant payment until we receive a W-9.

7:17 – 7:00 FY17 MISC. EXPENDITURES KIM LYDDANE

- Kim reviewed suggestions for spending miscellaneous budget (as submitted by commission members since last meeting):
- Suggestions:
 - Formal sign in library lobby area.
 - Tools for art hanging \$50.
 - Sandwich boards for art walk (2) \$150.
 - Generic Arts Commission business cards \$50.
 - Interchangeable nametags \$100.
- **MOTION:** Amy moved to use a portion of miscellaneous budget to purchase gallery tools, sandwich boards, generic business cards and name tags, while rolling the remaining amount over to 2017-18. Motion was unanimously approved.
- To do:
 - Thea will identify vendors for some of the above items and work with Kim to order.

6:55 7:00 OFFICER ELECTIONS KIM LYDDANE

- **MOTION:** Danielle moved to elect the following candidates for the following positions for FY 2017-18. Motion was unanimously approved.
 - Chair: Kim Lyddane
 - Vice-Chair: Wanda Seamster
 - Secretary: Summer Young-Jelinek

7:10 – 7:20

PUBLIC ART BROCHURE

KIM LYDDANE

- Jodie was not in attendance to do update.
- Kim indicated we will carry forward the printing budget to the next year so that we can wait on reprinting until the brochure is redesigned.

7:20 – 7:52

FY18 BUDGET REVISIONS

KIM LYDDANE

- Kim reviewed the tentative budget approved in the May 2017 meeting.
- Commissioners discussed the money earmarked for the Second Friday Art Walk and proposed:
 - Starting 6 art walks here, including the invitational City Hall Gallery shows.
 - Requiring better reporting from EAC (where money is going, number of visitors, etc.).
 - Disperse in 2 batches.
- TO DO:
 - Kayla and Amy will draft an outline of expectations for EAC. Commissioners should send them their suggestions.

7:52 – 8:05

RECAP: JOINT SESSION

KIM LYDDANE

- Kim reviewed 6/12/17 meeting with City Council.

8:05 -

TESTA ART SALES

DAPHNE MANTIS

- Daphne officially resigned as chair of Public Art committee.
- Danielle agreed to take over chair of the committee.
- Danielle updated the commission on the progress toward cataloging and selling the Testa sculptures. Her opinion is that there is no reason to keep them.
- **Motion:** Wanda moved to allow the Public Art Sub-Committee to research and sell the Testa sculptures at prices the committee deems appropriate.
- TO DO:
 - Andy will give Danielle the contact information for the interested buyer and she will contact him.

7:45– 7:55

SUBCOMMITTEE UPDATES

KIM LYDDANE

- Gallery, Wanda Seamster:
 - Current artist cannot take show down as planned.



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- Second Friday, Amy Orre:
 - Danielle volunteered to host the July art walk.
- Outreach, Kim Lyddane:
 - 30 submissions to UpStream Art; 6 chosen.
- Heritage Arts Grants, Summer Young-Jelinek
 - **MOTION:** Wanda moved to approve the updated HAG application. Motion was unanimously approved.
- TO DO:
 - Wanda will coordinate with Thea regarding storing the artwork of the current artist until he can pick up.

The meeting was adjourned at 8:17 p.m.

Approved minutes submitted by:

Summer Young-Jelinek, Secretary

Date